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| **CONTRACTING RHEINMETALL SUBSIDIARY** |  |
| **NAME OF THE SUBMITTER** |  |

| **A COMPANY DATA OF BUSINESS PARTNER** | |
| --- | --- |
| **Name**[[1]](#footnote-1)) **/ Company name as registered** |  |
| **Company type** | Select the Company Type |
| **Dun & Bradstreet (D-U-N-S Number)** [[2]](#footnote-2)) |  |
| **Company contact details** | |
| Registered office |  |
| Telephone |  |
| Fax |  |
| E-Mail |  |
| Website |  |
| Number of Employees | Select as applicable |
| **Registration details** [[3]](#footnote-3)) | |
| Country of registration |  |
| Issuing Authority / Institution |  |
| Registration number |  |
| Date of establishment |  |
| Date of registration |  |
| Business sector and business objective |  |
| **Leadership & Organisation** [[4]](#footnote-4)) | |
| All registered officers of the company [[5]](#footnote-5)) |  |
| Company Management (Board of Directors) [[6]](#footnote-6)) |  |
| Name |  |
| Position / Title |  |
| Date of birth |  |
| **Ownership of the Company** | |
| Please list all entities and / or individuals owning more than 3% direct interest in your company and where they are incorporated / registered.[[7]](#footnote-7)) |  |
| Please list all beneficial owners (individuals) and their respective ownership percentages. (direct or indirect) in the company.[[8]](#footnote-8)) |  |
| Please list own subsidiaries / significant holdings (> 25% ownership) / sub-contractors that will be involved in the business undertaking with the requesting RHEINMETALL company.[[9]](#footnote-9)) |  |
| **Works and Services** | |
| Facilities [[10]](#footnote-10)) |  |
| How long has the company been working in the relevant industry? | Select as applicable |
| Please provide an overview of the goods to be supplied / the services to be performed[[11]](#footnote-11) or describe the character of the envisaged cooperation. |  |
| Company will need to interact with public authorities (receive licenses, request permits, request approval, clear goods, etc.) in order to deliver its services. | Select as applicable | if „Yes“, please describe which interactions will take place and with which authority: |
| **DEFENCE:** Do you have an advanced level of knowledge in relevant legal, visa, offset and other related local matters relevant for the provision of the concerned services? | Select as applicable | if „Yes“, please provide details: |

| **B FINANCIAL DATA OF BUSINESS PARTNER** | |
| --- | --- |
| **Tax registration** | |
| Tax Payer Identification Number |  |
| Responsible Tax and Revenue Office |  |
| **Bank data** | |
| Does the following bank data refer to a company account? | Select as applicable | if „No“, please explain: |
| Is the following bank account held by an individual? | Select as applicable |
| Is the following bank account located in the country where the company is incorporated? | Select as applicable | if „No“, please explain in which country is the bank account located: |
| Account holder |  |
| Name of the bank |  |
| [Authorized](https://www.dict.cc/englisch-deutsch/authorized.html) drawer [of](https://www.dict.cc/englisch-deutsch/of.html) [the](https://www.dict.cc/englisch-deutsch/an.html) [account](https://www.dict.cc/englisch-deutsch/account.html) |  |
| Bank address |  |
| Bank account country |  |
| SWIFT Code / BIC |  |
| Bank Account number(s) [[12]](#footnote-12)) |  |

| **C REPUTATION, GOVERNMENT TIES AND POTENTIAL CONFLICTS OF INTEREST** | | |
| --- | --- | --- |
|  | **Yes** | **No** |
| Is any officer / director / owner / board member of your company under investigation or has he or she been convicted for criminal or civil matters relating to fraud, corruption, accounting irregularities, embezzlement or other white collar crime over the last 10 years? |  |  |
| Does any of your officers / directors / owners / board members serve as a government official or employee? |  |  |
| Do you or your representatives have any family or private relations with potential RHEINMETALL customers or government officials in the given business context? |  |  |
| Are you or your representatives related to any government official that could influence the purchasing decision of the end customer? |  |  |
| Could any third party associated with the end customer or any government official possibly benefit personally from the business transaction between you and RHEINMETALL? |  |  |
| Does your company operate in any embargoed or sanctioned countries? |  |  |
| Have you or any of your representatives ever been debarred from competing for government contracts in any country? |  |  |
| ***DEFENCE only*:** Have you or your representatives ever had a security clearance denied or revoked? |  |  |
| ***DEFENCE only*:** Do your owners, managing directors, executives, employees, representatives or consultants have any other close relationship to decision-makers from the military field originating from former official, political or association-related activities? |  |  |
|  |  |  |
| **If any question from C) was answered with “Yes”, please provide a detailed explanation below:** | | |
|  | | |

| **D FURTHER SALES REPRESENTATIONS OR CONSULTANCY MANDATES OF THE BUSINESS PARTNER** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| Do you represent or consult other companies that could be a competitor to RHEINMETALL in the given business context?[[13]](#footnote-13)) | | | | | **Yes** | **No** |
|  |  |
| I do warrant that conflicts of interest resulting from any other commissionings by competitors do not exist and will not arise in the future. | | | | |  |  |
| **Principal** | **Client (Country)** | | **Product(s)** | | **Term** | |
|  |  | |  | |  | |
|  |  | |  | |  | |
| **E QUALIFICATION OF THE BUSINESS PARTNER** | | | | | | |
| **Reference projects in the last 10 years or other important qualifications** [[14]](#footnote-14)) | | | | | | |
| **Client (Country)** | | **Project** | | **Term** | | |
|  | |  | |  | | |

| **F RISK MITIGATION FACTORS** | |
| --- | --- |
| Does your company have a compliance/anti-corruption program? | Select as applicable |
| The program includes the following items[[15]](#footnote-15)): | Code of Conduct  Employee Code of Conduct Training  Third party due diligence  Whistle-blowing/incident reporting channels  External audited compliance program |
| Do the company and its representatives(s) have all necessary registrations / licenses etc. to execute the planned business transaction / work on the concerned project? | Select as applicable | if „Yes“, please describe or provide copies: |

|  |  |
| --- | --- |
| **F BUSINESS PARTNER´S FINAL DECLARATIONS** |  |
|  | **Yes** |
| I certify that all of the information above is to the best of my knowledge and belief true, correct and complete and I understand that it may be checked in the future by RHEINMETALL. |  |
| I acknowledge that the information provided will be stored in RHEINMETALL's company records. I am a duly authorized representative of the Company named above, either by company statutes, proxy or delegation. |  |
| I acknowledge having taken note of the data protection information[[16]](#footnote-16) and hereby assure that I will inform the members of the management or the board of directors and (if available) the supervisory board as well as the owners of the company (and, if applicable, other beneficial owners) about the data processing activities of RHEINMETALL described in the data protection information. |  |
| I do undertake to inform RHEINMETALL immediately of any changes in the registration status, ownership structure or board composition by contacting my point of contact at RHEINMETALL.[[17]](#footnote-17)) |  |

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| Place, Date |  | Title, name, signature |

1. If subject is a private individual, please provide his or her full name. [↑](#footnote-ref-1)
2. If available; otherwise, provide the number of a comparable business information provider. [↑](#footnote-ref-2)
3. For companies: please provide a copy of the trade register excerpt in German or English. For private individuals: provide passport copy | Any future changes of the registration documents / passport must be reported to RHEINMETALL in a timely manner and without solicitation. [↑](#footnote-ref-3)
4. Only to be filled in, if the business partner is a legal person. [↑](#footnote-ref-4)
5. Head of the Company, Management Board or similar title.Please provide names and surnames. [↑](#footnote-ref-5)
6. Please provide passport copy | In case several persons are endowed with identical rights, provide information on all. If needed, add lines. [↑](#footnote-ref-6)
7. If the company is owned by more than one shareholder, please provide an overview listing all shareholders and their respective ownership percentages. [↑](#footnote-ref-7)
8. If the company is owned by more than one beneficial owner, please upload an overview listing all beneficial owners and their respective ownership percentages. [↑](#footnote-ref-8)
9. Please indicate the subordinated structure (describe and/or attach organigram). [↑](#footnote-ref-9)
10. Offices, IT, vehicle fleet, etc.| Please attach a brochure / a description of the company and/or pictures. [↑](#footnote-ref-10)
11. Please upload documents relevant for the services or goods to be provided. [↑](#footnote-ref-11)
12. IBAN, if bank operates in European Economic Area (EEA). If there are several accounts including different currencies, please indicate all accounts and all currencies. [↑](#footnote-ref-12)
13. Please name further business partners. If needed, add lines. [↑](#footnote-ref-13)
14. If needed, add lines to the list. [↑](#footnote-ref-14)
15. Please provide information/documents according to your answer. [↑](#footnote-ref-15)
16. Accessible via [https://www.rheinmetall.com/Rheinmetall Group/Unternehmen/Compliance/rheinmetall-data-protection-information-for-business-partner-verification.pdf](https://www.rheinmetall.com/Rheinmetall%20Group/Unternehmen/Compliance/rheinmetall-data-protection-information-for-business-partner-verification.pdf) [↑](#footnote-ref-16)
17. E.g. company name, address, changes in share ownership (> 3%) [↑](#footnote-ref-17)