

	How to raise and fill a Supplier Deviation Permit	KD No.	QAL-KD-043
		Version	1.0
		Issued:	09/11/2023

1.0 Purpose/Scope

This knowledge document describes how to raise and fill in the 'Deviation Permit Form' QAL-FM-071. It provides also the basic responsibilities and definitions applicable to the deviation system.

Supplier Deviations can be raised by RDA's supplier on issues related to product or process.

2.0 Definitions

AQAP	Allied Quality Assurance Publication
RDA	Rheinmetall Defence Australia
SDP	Supplier Deviation Permit

3.0 Roles and Responsibilities

ALL CORRESPONDENCE RELATING TO THE DEVIATION MUST HAVE THE DEVIATION NUMBER IN THE SUBJECT TITLE

Supplier:

- Supplier should provide sufficient details on the deviation identified including any supporting documentation or evidence.
- Supplier should briefly describe the containment, corrective and preventive actions.
- Supplier assesses the impact of deviation when supplier is the design authority.

Procurement:

- Procurement is responsible to acknowledge the deviation and provide disposition if there are any cost changes involved.

Design / Production Engineering:

- Engineering assesses the impact of deviation on various parameters.
- Engineering performs analysis on the deviation and evaluates the limitations on the parts for usability.
- Engineering also undertakes the responsibility to approve/reject the deviation.

Quality:

- Quality is responsible to ensure that the form is filled out correctly and sufficient detail has been provided.
- RDA Quality shall add any comments on the deviation around the acceptance of deviation and or information around the customer SG002 number. Closure of quality notification is also mentioned.

4.0 Content

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The respective persons responsible for the content are marked in colour for a simplified overview.

1. **Supplier**
2. **RDA Engineering**
3. **RDA Production Engineering**
4. **RDA Quality**
5. **RDA Procurement**

4.1 Deviation Requested by RDA supplier / AQAP

Date:	Supplier's Ref. No. / Quality Notification No.	Deviation No. :	Issue No. :
Issue Date	Supplier reference number / RDA Quality notification number to be provided by RDA Quality	RDA deviation number (Ex: SDP-xxxx)– To be provided by RDA Quality	Revision number
<ol style="list-style-type: none"> 1. The granting of this deviation permit is strictly limited to this specific application and is not to be regarded as a precedent. 2. If a supplier prepares the application, it must be signed and submitted by the Supplier, unless otherwise agreed. 3. If any variation in cost due to the deviation permit is to be charged or credited to the Supplier, full allowance is to be made for the disposal of any scrap or redundant material. 			
1. Requester (Name and Address) Name and address of the applying supplier, Supplier point of contact details. Responsible : Supplier		2. Requester Signature: Signature of Requester Responsible: Supplier	
3. Contract No. The contract number / order number on which the order / delivery is based. Responsible: Supplier		4. Subcontract No/Order No. Purchase Order No/Invoice No/Delivery No Responsible: Supplier	
5. Identification of Material or Component (Including Part Number): Unique identification number of material according to the order. Responsible : Supplier		6. Identify the Design Authority: Fill this section if Supplier is the Design authority or else it remains free. Responsible: Supplier	
7. Specification/Drawing No. Specification and drawing number associated with material. Responsible: Supplier	8. (a) Quantity/Period Number of materials affected by the deviation, or period of deliveries affected by the deviation. Responsible: Supplier	(b) Serial No. / Batch No. / Lot No. Allocation of the affected material by means of serial numbers. If no serial number is provided on the material concerned, a batch or lot number shall be entered. Responsible: Supplier	
9. Description and Impact of Nonconformity (Continued in Block 20): Brief description of the deviation and its effect. (Continue detailed explanation in box 20) Corrective Action: Preventive Action: Responsible : Supplier			

10. Cause of Nonconformity: Indication of the causes that led to the deviation. Eg: Non conformances associated with Material, machine, Drawing, parts list, manufacturing process, machining etc. Responsible: Supplier		11. Previous Deviation Permits Indication of previous, approved deviations on the part by Supplier. Responsible: Supplier	
12. Cost to Acquirer will be: Will the cost to the client increase, decrease or remains the same? Responsible: Supplier	Increased <input type="checkbox"/>	Decreased <input type="checkbox"/>	Unchanged <input type="checkbox"/>
13. Affected Characteristics: Tick the product characteristic affected by the deviation. If other characteristics than those listed below are affected, these shall be described in box 9. The deviation is classified as 'Major' if one of the following characteristics is affected. If the below characteristics are not affected, the deviation shall be considered as a 'Minor'. (block 14) Responsible: Supplier (If the supplier is a Design Authority) Responsible: RDA Engineering (If the supplier is not the design authority)			
Performance <input type="checkbox"/>	Reliability <input type="checkbox"/>		
Environment <input type="checkbox"/>	Maintainability <input type="checkbox"/>		
Safety <input type="checkbox"/>	Service Life <input type="checkbox"/>		
Interchangeability <input type="checkbox"/>	Appearance <input type="checkbox"/>		
	Other (See block 9) <input type="checkbox"/>		
14. Is Nonconformity Considered <small>Indicate affected characteristics in Block #13.</small>	Major <input type="checkbox"/>	Minor <input type="checkbox"/>	
15. Effect on Contractual Delivery Date: Any changes to the delivery date resulting from deviation shall be noted. Responsible: Supplier			
16. Contract Amendment Required: Does this deviation amend the existing supplier contract Responsible: Supplier			
Yes <input type="checkbox"/>		No <input type="checkbox"/>	

<p>17. Engineering Authority</p> <p>The deviation shall be evaluated and commented in field 20 according to the specifications. Reasons for rejection shall be fully described. Impact of the non-conformity, risk assessment of the non-conformity, rectification and limitation of use shall be described.</p> <p>In case of acceptance, the limitation of use application for special release shall be described.</p> <p>Responsible: RDA Engineering Design Authority</p>	<p>18. Production Authority</p> <p>The deviation shall be evaluated and commented in field 20 according to the specifications. Reasons for rejection shall be fully described. Impact of the non-conformity, risk assessment of the non-conformity, rectification and limitation of use shall be described.</p> <p>In case of acceptance, the limitation of use application for special release shall be described.</p> <p>Responsible: For Major Deviations: RDA Operations Director</p> <p>For Minor Deviations: RDA Production Engineering</p>	<p>19. Quality Authority</p> <p>The deviation shall be evaluated and commented in field 20 according to the specifications. Reasons for rejection shall be fully described. Impact of the non-conformity, risk assessment of the non-conformity, rectification and limitation of use shall be described.</p> <p>In case of acceptance, the limitation of use application for special release shall be described.</p> <p>Responsible: For Major Deviations: RDA Quality Director</p> <p>For Minor Deviations: RDA Quality Manager Planning</p>
<p>20. Continuation of block 9.....</p> <p>The applicant shall report the deviation according to the following criteria.</p> <ol style="list-style-type: none"> 1. Detailed explanation of non - conformity 2. Cause of non - conformity 3. Preventive actions of non - conformity 4. Containment actions of non - conformity <p>Responsible: Supplier</p> <p>The design authority of RDA shall evaluate and comment on the deviation according to the following criteria.</p> <ol style="list-style-type: none"> 1. Impact of Non-Conformity 2. Risk assessment of the Non-Conformity 3. Rectification 4. Limitation of use <p>Responsible: RDA Engineering</p> <p>The production Engineering of RDA shall evaluate and comment on the deviation according to the following criteria.</p> <ol style="list-style-type: none"> 1. Containment measures if necessary 2. Possible restriction of use in the project 3. If applicable, extent of rework and time <p>Responsible: RDA Production Engineering</p> <p>RDA Quality shall add any comments on the deviation around the acceptance of deviation and or information around the customer SG002 number. Closure of quality notification is also mentioned.</p> <p>Responsible: RDA Quality</p> <p>RDA Procurement shall acknowledge the deviation and disposition of actions relating to cost implications should be completed. RDA procurement should sign the deviation in this block prior to sending the signed deviation to Supplier. All information should be supported by supporting documents and images attached to the deviation.</p> <p>Responsible: RDA Procurement</p>		

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5.0 Attachments

N/A

6.0 Associated Documents

N/A

7.0 Revisions

Revision	Description	Date
1.0	Initial Release	09/11/2023