

# Data protection information pursuant to Article 13, 14 of the GDPR for customers, business- and service partners

As of: 01/03/2020

Care and transparency form the basis of a trusting cooperation with our customers, business and service partners (together "business partners"). Therefore, we would like to provide you with information about how we process your data and how you can exercise your rights under the General Data Protection Regulation (GDPR).

Which personal data we process and for what purpose depends on the respective circumstances of the data processing.

Data Controller	Data Protection Officer of the Data Controller
Rheinmetall Landsysteme GmbH	Rheinmetall Landsysteme GmbH
Heinrich-Ehrhardt-Strasse 2	- Data Protection Officer -
29345 Unterluess	Heinrich-Ehrhardt-Strasse 2
Germany	29345 Unterluess
	Germany
	datacompliance_rmmv@rheinmetall.com

# Nature, scope, and purposes as well as legal basis for the processing of personal data General data processing within the scope of the business relationship

We collect, process and use data that you make available to us as a contact person within the scope of inquiries (about our products and services) as well as when initiating contracts with your employer/client. This includes in particular the following data:

- Master data, in particular name, function in the company; contact data, such as e-mail address, telephone number, fax number, business address.
- Payment and booking data.

We will use this data to process your inquiry and the associated preparation for the conclusion of the contract or the conclusion of the contract pursuant to Art. 6 (1) lit. b), Art. 6 (1) lit. f) GDPR.

# b) Data processing in the context of public tenders

We collect, process and use personal data which is made publicly available on the internet or in tender documents within the context of public tenders and which is made available for any queries. This includes the following data on a regular basis:

- Master data, in particular name, function in the authority; contact data, such as e-mail address, telephone number, fax number, business address.



We use this data for participation in the individual phases of the tender and for coordination with the contact persons named in the tender documents in accordance with Art. 6 (1) lit. b), Art. 6 (1) lit. f) GDPR.

#### c) Data processing in the context of the third party assessment

We conduct a third party assessment of all our business and service partners. The purpose of this audit is to ensure the integrity and absence of conflict of the business partner and its executive bodies and/or beneficial owners. The scope and depth of the audit varies according to the business case and the role of the business partner in the value chain. We regularly collect the following personal data from beneficial owners, shareholders and contact persons of the respective company:

- Master data, in particular surname, first name, position in the company and, under certain circumstances, the date of birth if the name provided already exists.
- Bank account information
- Other information accessible through public reporting.

This data is processed by us in order to fulfil legal obligations pursuant to Art. 6 (1) lit. c) GDPR in conjunction with Para 3, 11 Law against money laundering and the currently valid sanctions lists (Regulation (EC) No. 881/2002, Regulation (EU) No. 2580/2001, Regulation (EU) No. 753/2011) as well as on the basis of our legitimate interest (Art. 6 (1) lit. f) DS-GVO), in order to unambiguously identify business partners or their beneficial owners and assess their integrity. For this purpose, we also obtain information from third parties. Further information on this can be found under Section 2.a).

#### d) Data processing during site visits

If you visit one of our sites or are invited to a meeting at one of our sites, we will conduct a personal check of you to prove that you are not a member of or related to a terrorist group. For this purpose, we process the following data:

Master data, in particular surname, first name; date of birth in exceptional cases.

This data is processed by us for the fulfilment of legal obligations pursuant to Art. 6 (1) lit. c) GDPR in connection with the currently valid sanctions lists (Regulation (EC) No. 881/2002, Regulation (EU) No. 2580/2001, Regulation (EU) No. 753/2011) and on the basis of our legitimate interest (Art. 6 (1) lit. f) GDPR).

# 2. Data transfer / recipient of the above mentioned data

#### a) Disclosure to other counterparties

If the disclosure of your personal data is necessary for the execution or initiation of the contractual relationship, such as in joint order processing with project-related partners (e.g. body manufacturers), we pass the necessary personal data on to these partners (Art. 6 (1) lit. b), Art. 6 (1) lit. f) GDPR).

For this purpose, we pass on the following data on a regular basis:



- Master data, in particular name, function in the company; contact data, such as e-mail address, telephone number, fax number, business address.

#### b) Examination creditworthiness

We transmit company data (company name, legal form, address) in the context of reviewing the contractual relationship on the basis of our legitimate interest (Art. 6 (1) lit. f) GDPR) for the purpose of credit assessment and obtaining information to assess the risk of default, which has been determined using mathematical and statistical procedures with the above mentioned data, to credit agencies. This assessment shall be repeated on a regular basis.

We currently use the Verband der Vereine Creditreform e.V.

Verband der Vereine Creditreform e.V. provides you with detailed information in the sense of Art. 14 GDPR, i.e. information on the business purpose, on the purposes of data storage, on the data recipients, on the right to self-information, on the right to erasure and correction. This can be found at: https://www.creditreform.de/datenschutz.

#### c) Examination of business partners

We also transmit personal data (including first name, surname, address and, if applicable, date of birth) of commercial owners, managing directors and/or directors of business partners in the context of conducting our business partner examination on the basis of our legitimate interest (Art. 6 (1) lit. f) GDPR) for the purpose of assessing the integrity and lack of conflict of the respective business partner and its managing bodies and/or commercial owners to selected credit agencies as well as Rheinmetall AG. However, this check and assessment is only carried out if a certain threshold value is exceeded in the case of orders/contracts. In this case, however, the check will take place on a regular basis.

We currently use the following information agencies: Bisnode Deutschland GmbH, Bisnode Marketing GmbH, and LexisNexis GmbH.

For the aforementioned companies, you may obtain detailed information within the meaning of Article 14 GDPR, i.e. information on the business purpose, on the purposes of data storage, on the data recipients, on the right to self-information, on the right to erasure and correction, etc. at:

Bisnode Deutschland GmbH and Bisnode Marketing GmbH: https://www.bisnode.de/globalassets/germany/pdf-dokumente/datenschutzhinweise/datenschutzhinweise\_fur\_personen-im-auskunftsdatenbestand\_final.pdf

LexisNexis GmbH: https://www.lexisnexis.com/global/privacy/de/article-14-bis.page

#### d) Transfer to other companies of the Rheinmetall Group

After being included in our business partner portfolio, we make the following data available to other companies of the Rheinmetall Group, in particular to the companies of the Vehicles Systems division:



- Data on contact persons
- Data on commercial owners
- Data on managing directors/boards of directors

Thereby, we would like to enable other companies of the Rheinmetall Group to notice you as a business partner accepted by us and to consider you for future orders/business opportunities and to contact you directly. Only companies of the Rheinmetall Group can access this information. A list of all Rheinmetall Group companies can be found on the Rheinmetall AG website

"https://www.rheinmetall.com/de/rheinmetall\_ag/group/locations\_worldwide/locations-worldwide.php/".

We provide this data on the basis of our legitimate interest (Art. 6 Sec. 1 lit. f) GDPR) to have a uniform standard with regard to our business partners throughout the Rheinmetall Group.

Companies outside the EU/EEA may also have access to your personal data. In order to ensure an adequate level of data protection for the respective companies, we have taken special measures in accordance with Article 44ff. GDPR and concluded standard EU contractual clauses with companies outside the EU or the EEA.

# e) Disclosure of data to external service providers

We pass on some of your personal data to service providers assigned by us within (e.g. digitisation of paper invoices, provision of IT services). Your data will be passed on to them in strict compliance with the obligation of confidentiality and the requirements of the GDRP and the Federal Data Protection Act.

### f) Other transmission of data

Apart from this, your personal data will only be passed on to third parties if:

- You have given your express consent to do so,
- This disclosure is necessary for the assertion, exercise, or defence of legal claims and there is no reason to believe that you have an overriding interest worthy of protection in the non-disclosure of your data,
- In the event that there is a legal obligation to disclose it, and
- This is legally permissible and necessary to settle contractual relationships with you.

# 3. Duration of storage of data

We store your personal data as long as it is necessary to fulfil our legal and contractual obligations.

If storage of the data is no longer necessary for the fulfilment of our contractual or legal obligations, your data will be deleted, unless their further processing is necessary for the following purposes:

- Fulfilment of commercial and tax retention obligations. Retention periods from the Commercial Code (HGB) or the Tax Code (AO) are to be considered.
- Preservation of evidence within the framework of the statutory statute of limitations. According
  to the statutes of limitations of the Civil Code (BGB), in some cases these limitation periods can
  be up to 30 years; the regular limitation period is three years.



In addition, the following applies:

For employees of our business partners: Your personal data as a contact person will be stored by us in a database and used for the purpose of possible further orders from your employer until your employer or we are no longer interested in a further business relationship.

#### 4. Instruction on data subject rights

Every data subject has the right to receive information under Article 15 GDPR, the right to rectification under Article 16 GDPR, the right to erasure under Article 17 GDPR, the right to restrict processing under Article 18 GDPR, the right to object under Article 21 GDPR, and the right to data portability under Article 20 GDPR. Restrictions in the case of the right of access and the right of cancellation apply in accordance with Sections 34 and 35 of the German Federal Data Protection Act (BDSG).

#### 5. Instruction on the possibility of appeal

You also have the right to complain to the relevant data protection supervisory authority about our processing of your personal data. A list of supervisory authorities can be found on the website of the Federal Commissioner for Data Protection and Freedom of Information: https://www.bfdi.bund.de/DE/Infothek/Anschriften\_Links/anschriften\_links-node.html

# 6. Instruction on objection in case of consent

You can revoke your consent to the processing of personal data at any time. This also applies to the revocation of declarations of consent that were granted to us before the GDPR was applied on 25 May 2018. Please note that a revocation will only apply to the future. Processing operations that took place before the revocation are not affected.

#### 7. Changes to this information

We reserve the right to change or adapt this information in compliance with applicable data protection regulations.